

**CITY OF MORGAN HILL  
2005SEPTEMBER 2006**

**FEBRUARY,**

## **MAINTENANCE WORKER I**

### **DEFINITION:**

Under general supervision, performs a variety of journey level laboring and skilled work in the maintenance of streets, parks, street medians, storm drains and related facilities; performs related work as required.

### **CLASS CHARACTERISTICS:**

Maintenance Worker I is a journey level class in this maintenance series. This class provides requires individuals with an aptitude for street and park maintenance work, good physical condition and a willingness to learn with the opportunity to obtain skills in a variety of maintenance areas. This class is distinguished from the Maintenance Worker II class in that the Maintenance Worker II is the advanced journey level class of this series. Maintenance Worker II's are fully competent to independently perform a number of assigned tasks skillfully and safely while providing some limited lead direction in the field. The operation of equipment, vehicles and power tools is a regular responsibility of this higher level class, as is being a lead on work projects and crews.

### **IMPORTANT AND ESSENTIAL JOB FUNCTIONS:**

- 1 Perform a variety of journey level laboring and skilled work to maintain streets, catch basins, storm drains, culverts, ditches, parks, athletic fields, play facilities, medians, trees and varied landscaped areas around City buildings.
- 2 Operate equipment and power and hand tools to perform various park and street maintenance duties.
- 3 Remove trash and debris from catch basin and clear storm drains.
- 4 Perform street sign maintenance and pavement marking, including installation of new signs.
- 5 Perform minor sidewalk repair by grinding, filling or replacement.
- 6 Trim trees over sidewalks and streets for pedestrian and vehicle clearance.
- 7 Maintain street medians including plants and irrigation.
- 8 Remove spills, debris and litter from street right-of-ways, parks, street medians and other areas adjacent to City facilities.

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- 9 Prepare athletic fields for organized use.
- 10 Install and maintain sprinkler systems.
- | 11 Maintain and repair play structures, restrooms, and other facilities associated with parks.
- | 12 Trim trees, prune shrubs, and annual plantings, mow turfs, sweep walkways and leave park and play areas in a clean and orderly condition.
- 13 Plant new materials and upgrade existing planted areas.
- 14 Water and fertilize planted areas.
- 15 Answer inquiries from citizens regarding work performed.
- 16 Assist other maintenance crews in emergency situations.
- 17 Maintain accurate records of work performed
- 18 Assist other maintenance crews in emergency situations.
- | 19 Spray for pesticide control, following specific instructions.

### **MARGINAL/PERIPHERAL JOB FUNCTIONS:**

- 1. Operate and maintain a variety of street construction and maintenance equipment, including a backhoe/loader, skid/steer, motor grader and pavement roller, initially in a training or relief capacity.
- 2. Make minor repairs and adjustments to tools and equipment used.
- 3. Make limited repairs to street surfaces. May make larger repairs when crew is available.
- 4. Operate a street sweeper on an established schedule.
- 5. Perform related duties as assigned.

### **QUALIFICATIONS:**

#### **Knowledge of:**

- 1. Use and care of common hand tools.
- 2. Safety practices pertaining to the work.

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3. Basic shop arithmetic.
4. Basic street and park maintenance practices and methods.

### **Skill in:**

1. Following oral and written instructions.
2. Establishing and maintaining effective working relationships with those contacted in the course of the work.
3. Dealing tactfully and effectively with the public.

### **Ability to:**

1. Perform a variety of park and street maintenance work, including operating various types of equipment.

## **JOB REQUIREMENTS:**

1. The completion of high school or the equivalent.
2. Must be physically capable of performing heavy physical labor, including lifting materials and equipment weighing up to 50 pounds.
3. Possession of a valid California Class A driver's permit in conformance with adopted City driving standards within six months from date of hire and possession of a California Class A driver's license within one year from date of hire.
4. Work out of doors in all weather conditions.
5. Work extended hours as required on a 24-hour standby basis.
6. Respond to the Public Works Corporation Yard within 30 minutes when on standby or in an emergency.
7. Pass a Spriometry Test prior to hire.
8. Wear a Respirator.

## **OTHER QUALIFICATIONS:**

1. Prior work experience in a street, park, or other municipal maintenance capacity required.

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### **MACHINES/TOOLS/EQUIPMENT UTILIZED:**

1. Various digging, cutting, and compaction tools
2. Two-way radio
4. Automobile
5. Back hoe
6. Pager
7. Keys to City locks

### **PHYSICAL DEMANDS:**

1. Walking
2. Driving
3. Mobility
4. Speaking/hearing
5. Pushing/pulling
6. Stooping/bending/kneeling
7. Seeing
8. Standing
9. Climbing
10. Lifting up to 50 lbs.

### **ENVIRONMENTAL AND ATMOSPHERIC CONDITIONS:**

#### Office Conditions:

1. Indoors: normal office conditions, 5% of the time  
Travel: varying conditions, 95% of the time
2. Noise level: conducive to office setting
3. Lighting: conducive to office setting
4. Flooring: low level carpeting
5. Ventilation: provided by central air conditioning
6. Dust: normal, indoor levels

#### Field Conditions:

1. Outdoors: varying outdoor weather conditions
2. Noise level: low to high equipment noises
3. Flooring: grass, gravel, rock, dirt, wet surfaces, etc.
4. Hazards: use of various digging, cutting, and compaction tools